

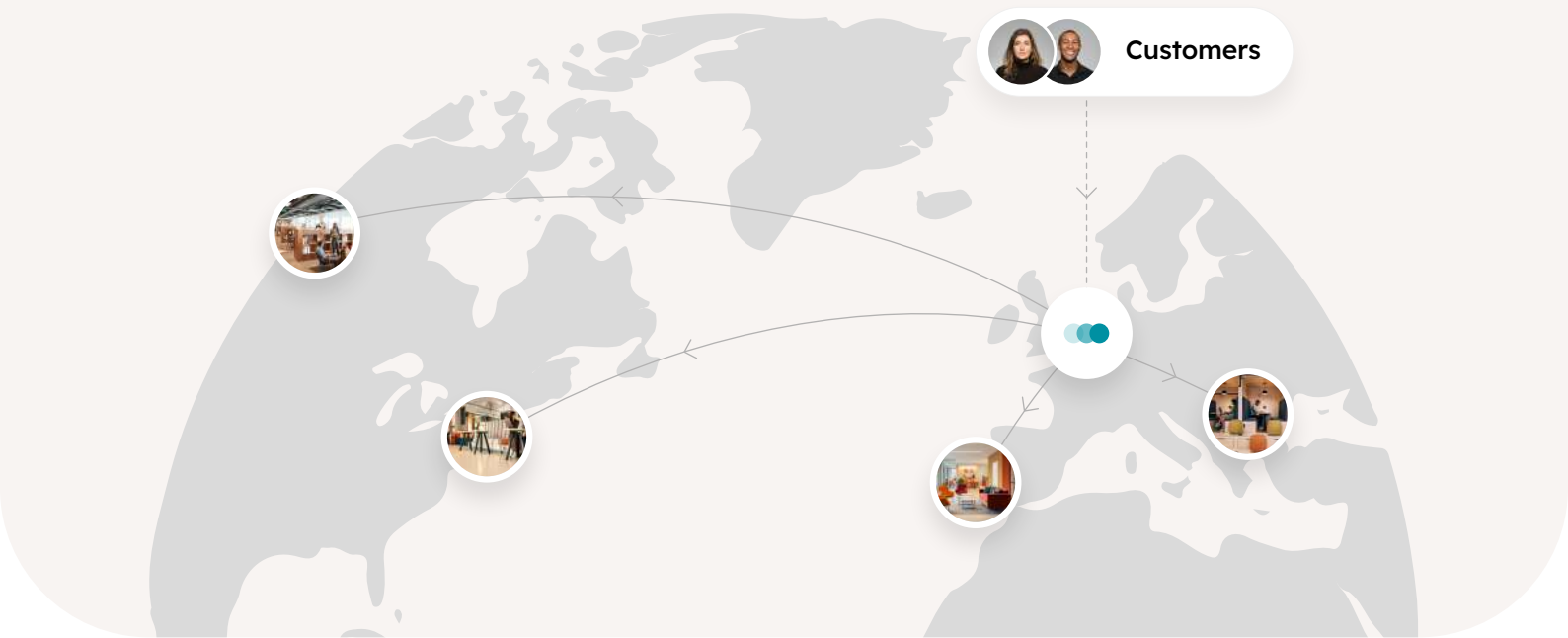


Managing your virtual
office clients has never
been easier.

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Flexado

Global partner for virtual offices



About Flexado

Flexado is market leader in the field of virtual offices and supports organisations worldwide in flexibly structuring their work without compromising on professionalism or image. With more than 15 years of experience, Flexado combines in-depth market knowledge with the latest technological developments to deliver future-proof solutions.

By collaborating with leading partners, Flexado has evolved into one of the most progressive providers of virtual office solutions. Our offering enables businesses to establish a strong local presence, supported by services such as business addresses, mail handling and telephony, without the fixed overheads of a traditional office.

With a growing international network and a presence across multiple continents, from Europe and the United States to Asia, Flexado continues to expand in rapidly developing markets. This global scale, combined with a strong focus on innovation and collaboration, enables us to create sustainable value for both partners and clients.

15+

Years of experience

20.000+

Supported companies

4.000+

Partner locations

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How can we help?

The way we work has fundamentally changed in recent years. Whereas a business centre used to be primarily a place for fixed office spaces, it has now evolved into a versatile environment where different ways of working come together. Entrepreneurs, teams and organisations no longer look for a single fixed solution, but rather a combination that suits their rhythm, growth and ambitions. The focus is shifting from “renting space” to “working in a way that fits”. Business centres are playing an increasingly important role in this. Not only as providers of space, but as facilitators of flexibility, professionalism and connection.

At the same time, the market is becoming more competitive and increasingly digital. Companies are researching online, comparing options, and making more targeted choices. In this context, visibility is no longer a matter of “being present”, but of “being found”. Flexado provides a platform that brings supply and demand together. We ensure optimal visibility for your space. On top of that, we take care of compliance, accounts receivable, and administration. We handle the entire process for you, so you don’t have to, leaving you only to manage your post.



Watch the video



1. Grow your location with new customers

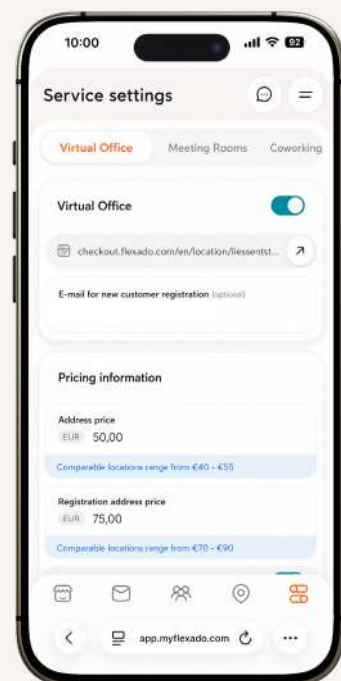
- Receive ready-made clients via the Flexado platform
- Increase your revenue without additional commercial effort
- Take advantage of cross-selling opportunities (virtual offices & services)
- Build a loyal customer base through ongoing service provision

2. We take care of your operations and administration

- We handle onboarding and compliance in accordance with applicable laws and regulations
- End-to-end management of customer contact and customer service
- Invoicing, contract management and accounts receivable management taken care of
- Monthly consolidated settlement for a complete overview

3. Maintain control with Flexado as your partner

- Define your own offering, pricing, and mode of collaboration
- Work from your own MyFlexado partner portal with real-time insight
- A dedicated partner page in your own brand style for direct customer interaction
- Support in technology, communication and implementation





We have 3 options

We offer partners a choice of three packages, tailored to different needs and stages of growth. Partners retain full flexibility: it is possible at any time to easily scale up or down to a package that better aligns with their current situation.

Standard

List your location on the Flexado platform and increase your revenue stream.

- ✓ No investment
- ✓ Paid per customer
- ✓ Ready-made new customers!
 - Compliance
 - Invoicing
 - Administration
 - Onboarding
- ✓ Expertise partner
- ✓ Cross-selling
- ✓ Software
- ✓ Marketing
- × Credit control
- × Salesfunnel
- × Sales and support team
- × LCV management
- × Automated compliance
- × Recurring compliance
- × Retroactive compliance

Exclusive Popular

Expand your virtual office services and outsource all incoming enquiries.

- ✓ No investment
- ✓ Paid per customer
- ✓ Ready-made new customers!
 - Compliance
 - Invoicing
 - Administration
 - Onboarding
- ✓ Expertise partner
- ✓ Cross-selling
- ✓ Software
- ✓ Marketing
- ✓ Credit control
- ✓ Salesfunnel
- ✓ Sales and support team
- ✓ LCV management
- ✓ Automated compliance
- ✓ Recurring compliance
- × Retroactive compliance

Premium

Let Flexado manage both your new and existing virtual clients.

- ✓ No investment
- ✓ Paid per customer
- ✓ Ready-made new customers!
 - Compliance
 - Invoicing
 - Administration
 - Onboarding
- ✓ Expertise partner
- ✓ Cross-selling
- ✓ Software
- ✓ Marketing
- ✓ Credit control
- ✓ Salesfunnel
- ✓ Sales and support team
- ✓ LCV Management
- ✓ Automated compliance
- ✓ Recurring compliance
- ✓ Retroactive compliance

Marketing & Sales

Cross-selling

Cross-sell your services to new virtual office clients and expand your client base

Sales and support team

The specialists at Flexado handle incoming enquiries and ensure higher conversion rates and exceptional customer satisfaction.

Marketing

Benefit from Flexado's targeted marketing, focused on generating high-quality leads.

Salesfunnel

Leverage Flexado's expertly designed sales funnel to maximise conversion among prospective virtual office clients.

Operational efficiency

Software

Gain access to a portal that allows you to easily manage all your virtual tenants.

Administration

Delegate the registration and deregistration of customers at your location to the Flexado team.

Credit control

Flexado handles accounts receivable and client management for all (new) customers, so you don't have to.

Lifetime management

Maximise customer lifetime value, leading to higher long-term returns.

Compliance & Risk management

Automated compliance

With over 15 years of experience and advanced technology, Flexado conducts thorough checks on a large scale for every client.

Retroactive compliance checks

Flexado ensures that your entire existing client base complies with regulatory standards.

Recurring compliance

Stay effortlessly compliant with annual audits, real-time updates, and 24/7 access to all client records via the secure portal.

Expertise partner

Flexado is your expertise partner across a range of areas, providing guidance and expertise in fields including legal and communications.

Software

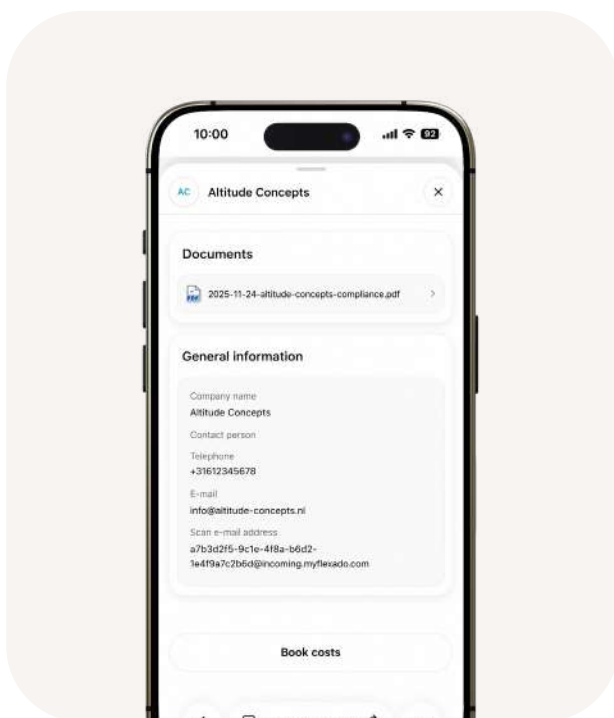
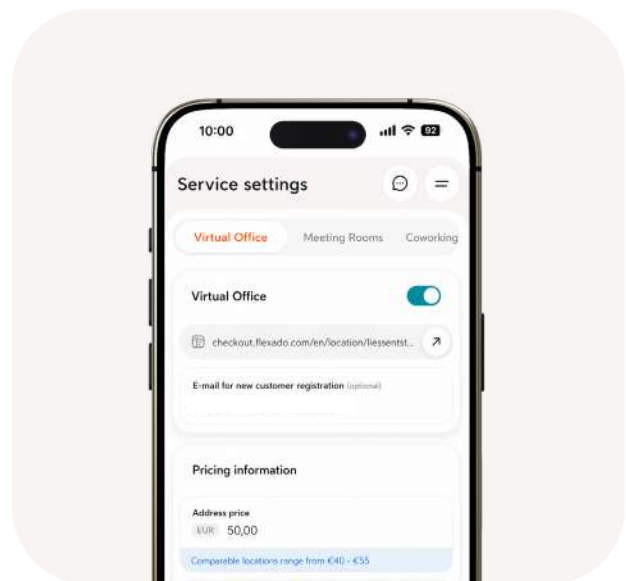
To make managing virtual office clients as straightforward as possible, we have developed our own software. This enables partners to have everything clearly organised in one place and to manage processes with ease, without unnecessary complexity.

CRM system

location management: Manage your listings, contact details, services, and pricing via the portal, and compare your prices with nearby locations.

Intuitive interface: The portal is structured as a straightforward CRM system from which you can easily carry out your daily tasks. Thanks to its user-friendly and intuitive interface, you minimise the time required to manage your (virtual) clients.

Clearly structured customer database: Easily look up contact details, mailing instructions and information about your clients through a clear and well-organised client database that is always up to date.



Compliance

Current risk assessment: The customer due diligence is always conducted on the basis of an up-to-date risk assessment. Based on various invoices, a company may be classified as presenting an increased risk.

24/7 insight into the current case file: All records are stored in a secure environment. Here, you can access the client's file 24/7 and work fully in compliance with the GDPR.

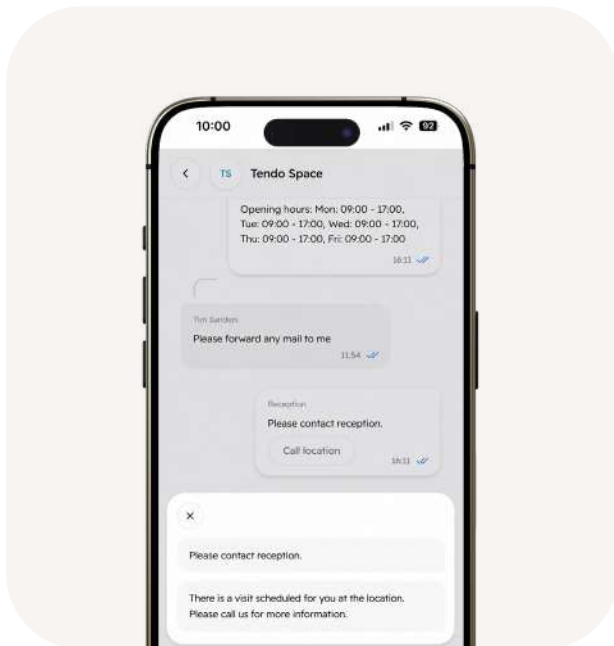
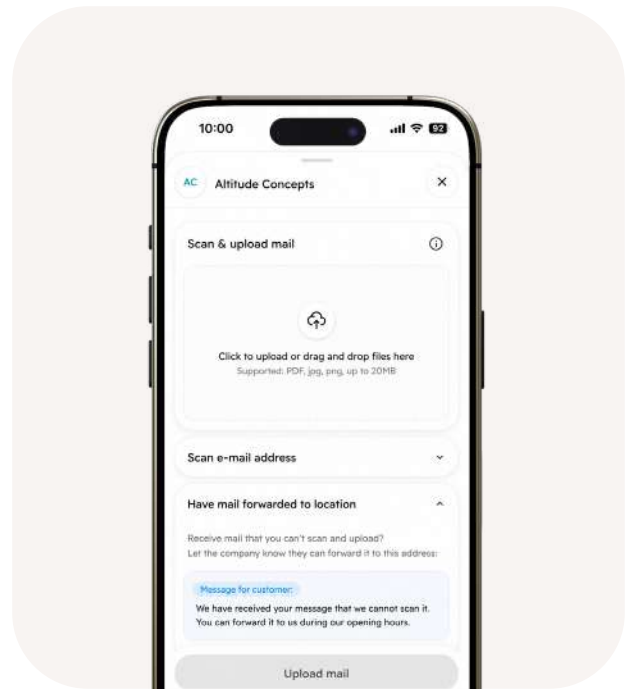
Onboardig compliance: Compliance is a time-consuming and complex process. To support entrepreneurs, we have combined over 15 years of experience with the use of recent technological developments, as well as partnerships with leading organisations across various sectors. As a result, we have been able to fully automate the legally required record-keeping. This enables us to maintain a complete file that is always up to date, in a way that has never been so straightforward.

Post

Notification: Let your customers know there is mail for them at the touch of a button. With the built-in mail button, you can inform your customers instantly and in the correct language, that they have received mail. You can specify the number of letters and/or parcels straight away. The customer will then receive an email and a notification in their portal that the mail is ready for collection.

Scanmodule: With the simple scanning module, you can scan mail for your customers in a single action. This ensures that mail processing is up to three times faster than before. The scanned mail items are then made available in the customer's portal, where they can view and download them.

Forwarding module: Automatically generate a shipping label with the correct address on it. The postage costs will then be charged to the customer.



Communication

Standard messages: Communicate easily with your customers using standard messages. All communication is automatically sent in the correct language. Using pre-programmed messages, you can communicate with your customers effortlessly. Messages are always sent to the customer automatically in the appropriate language. When the customer responds to a message, you will receive a notification in your message inbox.

Central mailbox for all correspondence: With the messaging module, you always have a clear overview of your incoming and outgoing communication. For each client, you can see which messages have been sent, whether they have been delivered and opened, and whether the client has responded. You receive an instant notification when a new message arrives. This ensures you are always up to date, and client communication can be handled quickly and efficiently.

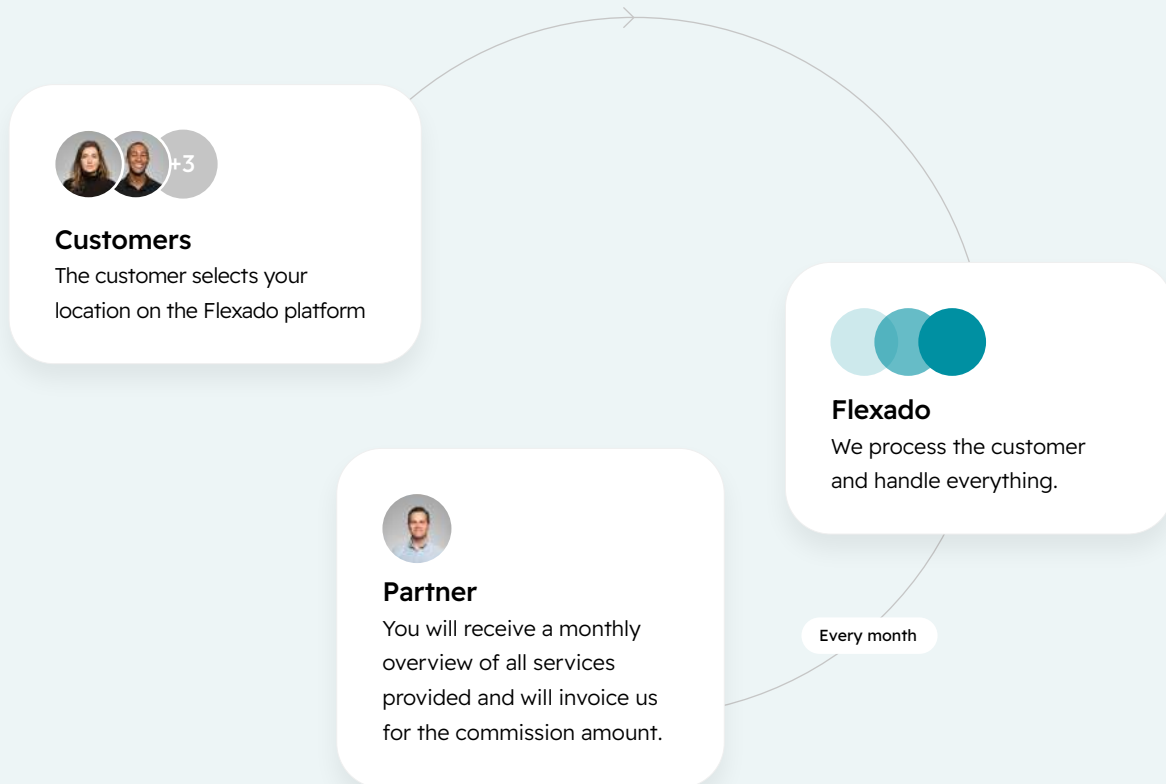
Payouts

Booked costs are paid out automatically: All variable costs can be recorded, from scanning to meeting rooms, coworking spaces and flexible workspaces.

Monthly overview: Each month, a summary of the payout is generated. You can use this summary for your internal administration.

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Commission



Commission distribution

1. Invoicing

Flexado handles the full invoicing process and accounts receivable management for clients. You save time and have no risk of outstanding payments.

2. Monthly overview

In the first week of each month, you will receive a clear and itemised statement of all services provided during the previous month. This way, you know exactly where you stand.

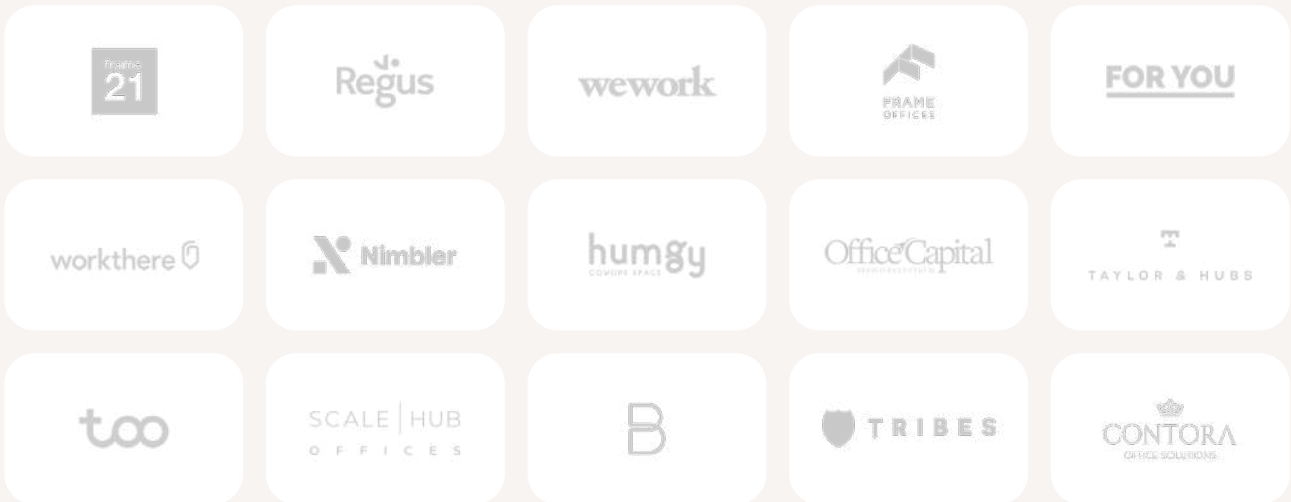
3. Payouts

You will receive a monthly overview of all clients and services delivered that are linked to your location. Based on this overview, you submit a single invoice, which will be paid within 14 days.

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Social proof

A few partners who have joined our global network



★★★★★

A very pleasant collaboration and direct contact with the entire Flexado team. We look forward to continuing to build a strong partnership and future between Flexado and Euro Offices!

Jan Schilder – Euro Offices



★★★★★

Flexado is our trusted partner for flexible solutions for our clients. When a client is looking for a flexible office, we regularly refer them to Flexado because we know they will always be able to help. That's reassuring to know.

Arno Kooijman,
Founder Adworth Internet Marketing



★★★★★

Good service, always pleasant communication with the people at Flexado.

Thom van Wijk – Scalehub Offices



Customers rate us an average of 4.7





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Our proposal

Flexado offers partners the opportunity to leverage their location(s) within an internationally expanding network of virtual offices. As a market leader in Europe, we combine extensive reach with a proven methodology and technology. We generate a steady inflow of clients and take care of the entire process, from compliance to administration. This results in an additional revenue stream without added operational burden. In this way, we create scalable growth together and build a long-term partnership in which both parties benefit.

Become a partner

